

CHC Board Meeting Action Summary – From March 2010

Notes on the Chart:

- Each action item from Board meeting minutes is identified by number (#) and description. (Items 44 - 68 were assigned on October 8 – '08; 69 – 86 on December 9/10 – '08; 87 – 108 on January 21 – '09; 109 – 115 on May 07-'09; 116 – 134 on October 21 –'09; 135 -145 on January 12 -'10, 146-151 on March 30-10).
- “Person” is the Director or Committee responsible for the task, or the CEO (and her contractors/staff).
- “Status” is: underway (U), ongoing (O), completed (C) or removed (R), with (O), (C) and (R) deleted as appropriate. Completed items are deleted after reported to the Board as complete; (O) and (R), at the discretion of the Chair.

#	PERSON	DESCRIPTION	ST
47	Rhéal	is to work on another registration, as well other products, in the context of a long term plan to protect and treat honey bees rather than continuing with emergency short-term solutions. (This could be undertaken in cooperation with CAPA and the provincial apiculturists, particularly Medhat.)	U
56	Heather	is to bring the matter of the [beekeeper] training program, with additional information regarding how it would advance CHC priorities, how it might be delivered (in cooperation with the Provinces?), how much it would cost, etc. to a future Board meeting [See Resolutions Action Plan]	U
76	Exec. Committee	is to determine what action is to be taken in terms of approaching distributors to raise funds for research	U
102	Dan	Is to keep CHC informed about OBA's approach to the federal government for recovery of honey bee losses	U
103	Exec. Committee	is to determine any needed follow-up action on recovery of losses, to make an effective national approach to Ottawa	U
107	Ed & Corey	are to develop a recommendation to the Board on the future of RFID: “walk away” or sign an agreement with the proponent?	U
119	Heather	is to ensure that a policy in regard to Executive Committee's role, and specifically limiting its authority, is drafted for review by the Board	U
120	Heather	is to take extra care with the process for meeting scheduling, including calling meetings, checking back with those who do not seem to be responding to requests for availability, and planning ahead	O
123	Heather	is to draft policy, for consideration of Finance Committee and the Board, to guide operation of the Save Our Bees campaign and program	U
124	Heather	will prepare an application for additional funds to complete the revisions to the (CBISQT) Manual required after the technical review of January 2009, and to receive feedback from Directors and others on the complete version of the GPP Manual for Food Safety, and to make the Manual available on the CHC website in French and English	U
125	Heather	will regard as a priority for her attention the issues that came up in resolutions and are being worked on by Issues Committee (e.g. battery boxes) and Hive Health Committee (including research into sources for healthy bees) and Foreign Worker Committee (new codes for foreign workers), and progress and forward plans toward resolving these issues will be reported in a resolutions report to the associations	U
130	Directors	are to take the proposed definition of the CHC Directors' year to their associations for discussion and endorsement, before it becomes CHC policy	U
133	Heather	in future years is to prepare a standard report, preferably a power point presentation, that Directors can use when presenting the CHC report at their respective AGMs	O
134	Tom	is to confirm whether or not Maritime Region would like to host the 2010 CHC AGM and to communicate this as soon as possible to Heather and to Bruce	C
136	M & E Committee	is to consider establishing a CHC “\$200 Club” to expand the circle of donors	U

138	M & E, Fin Committee	will review changes in the sponsorship levels and the potential for different; i.e. associate, memberships in CHC,	U
139	FW Committee	will continue to work on the NOC codes, to address ABA's concerns, and an Alberta representative will be added to the Committee to assist in this process	U
140	Heather	is to prepare a draft letter advocating movement on the labeling issue, to be distributed to all associations for discussion and for information, and to guide preparation of lobby letters in their own words	U
141	Heather	is to write a letter to ABA explaining current situation regarding LMOs	U
143	M & E Committee	is to look at a structured funding arrangement, with provincial associations, to partially support attendance of CEO at AGMs (e.g. registration)	U
144	Heather	is to propose a common resolutions format to all associations prior to next call for resolutions	U
145	Issues Committee	is to prepare policy on hive treatments, for future use by CHC	U
146	Chair	will call the next meeting of the Board, to be held prior to May 1	U
147	Treasurer	will do the coordination of the sponsorship program and Directors are to contact him, until the "launch" list is complete, and subsequently coordination can be taken over by the CEO or Business Manager	U
148	Tom	is to determine NB's preference for the 2011 AGM (i.e. to be held in 2012), after which Bryan will raise the matter with MBA to confirm that they would host	U
149	Heather	will work with the BCHPA regarding arrangements for the fall meeting	U
150	Heather & Jerry	(or his designate from the HHC) are to clarify roles and coordinate efforts toward a Canadian hive health manual and field booklet for bee keepers	U
151	Heather	will report to the Board at its next meeting, regarding dealing with the support for the national office	